



County of Los Angeles Public Library ■ www.colapublib.org
7400 East Imperial Hwy., Downey, CA 90242 ■ (562) 940-8400



Margaret Donnellan Todd
County Librarian
September 20, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

#21 SEPTEMBER 20, 2011

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

APPROVE THE SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES AT THE ACTON/AGUA DULCE LIBRARY (SUPERVISORIAL DISTRICT 5) (3 VOTES)

SUBJECT

The Public Library is recommending that the Board of Supervisors (Board) approve the sale and consumption of alcoholic beverages to and by adult participants at a special event that will occur at a County library facility.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the sale and consumption of alcoholic beverages to and by adult participants at a First Anniversary Gala fundraiser, sponsored by the Friends of the Acton/Agua Dulce Library, at the Acton/Agua Dulce Library on Saturday, September 24, 2011.
2. Approve and delegate authority to the County Librarian, or designee, to execute an agreement with the Friends of the Acton/Agua Dulce Library, whereby this event sponsor agrees to indemnify the County from any and all liability that may arise from and/or relating to the special event mentioned above, in a form substantially similar to the attached draft agreement (Attachment A).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the sale and consumption of alcoholic beverages to and by adult participants at a special event that will occur at the Acton/Agua Dulce Library, which is a County library facility. The event sponsor is the Friends of the Acton/Agua Dulce Library (Friends).

The Friends is a non-profit organization dedicated to increasing awareness and support of the Library in the community. Friends Groups sponsor events to raise funds to support library programming and the purchase of library materials. They also provide assistance in the recruitment of volunteers for library events and programs. The Friends will host a First Anniversary Gala fundraiser on Saturday, September 24, 2011 at the Acton/Agua Dulce Library. At this event, alcoholic beverages will be sold to adult participants.

Prior to the scheduled event, the sponsor will be required to provide, to the Public Library, the necessary license from the State Department of Alcoholic Beverage Control and an evidence of appropriate general and liquor liability insurance naming the County as additional insured. In addition, the event sponsor will also be required to sign an agreement whereby the event sponsor agrees to indemnify the County from any and all liability that may arise from and/or relating to the special event mentioned above. The Department will provide security at this event.

Implementation of Strategic Plan Goals

Approval of the recommended action is consistent with the County's Strategic Plan Goals in the areas of Operational Effectiveness (1) and Community and Municipal Services (3).

FISCAL IMPACT/FINANCING

There is no fiscal impact.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The attached draft agreement was approved as to form by County Counsel.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not subject to the California Environmental Quality Act (CEQA) because they do not constitute a project according to Section 15378 of CEQA.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There is no impact on current services.

The Honorable Board of Supervisors

9/20/2011

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Respectfully submitted,

A handwritten signature in black ink that reads "Margaret Donnellan Todd". The signature is written in a cursive, flowing style.

MARGARET DONNELLAN TODD

County Librarian

MDT:YDR:MR:bf

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

Date

Name of Event Sponsor
Address
City, State, Zip Code

Dear Name of Event Sponsor:

LETTER OF AGREEMENT TO INDEMNIFY THE COUNTY OF LOS ANGELES

On Date of Board Approval, the Board of Supervisors approved the sale/serving and consumption of alcoholic beverages to and by adult participants at the Name of Event, sponsored by the Name of Event Sponsor, at the Acton/Agua Dulce Library on Date. As a condition of this approval, the Name of Event Sponsor is required to indemnify the County of Los Angeles (County) from any and all liability that may arise from and/or relating to that special event.

Now, therefore, the Name of Event Sponsor and the County agree that the Name of Event Sponsor shall indemnify, defend and hold harmless the County and its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with the Name of Event Sponsor's acts and/or omissions arising from and/or relating to the special event mentioned above, including those arising from and/or relating to the sale/serving and consumption of alcoholic beverages at the special event.

By signing and returning this letter of agreement, the Name of Event Sponsor agrees to the terms herein. The person signing on behalf of the Name of Event Sponsor warrants under penalty of perjury that he/she is authorized to bind the Name of Event Sponsor.

Sincerely,

Margaret Donnellan Todd
County Librarian

MDT:YDR:MR:bf

